

**BOARD OF COUNTY COMMISSIONERS
AGENDA ITEM SUMMARY**

Meeting Date: September 21, 2005

Division: County Administrator

Bulk Item: Yes X No

Department: County Administrator

Staff Contact Person: Connie Cyr

AGENDA ITEM WORDING: Ratification of the Notice to Proceed and Task Order(s) with DRC, Inc. to perform debris management services within Monroe County as a result of Hurricane Katrina.

ITEM BACKGROUND: Monroe County was included in Disaster Summary for FEMA-1602-DR, Florida, under Public Assistance, for assistance for debris removal and emergency protective measures. Monroe County has an agreement with DRC, Inc., dated April 1, 2002, as amended, to provide disaster response and recovery services after a disaster. DRC, Inc. has been issued a Notice to Proceed and Task Orders to proceed with the loading, hauling and transport of debris within the unincorporated areas of Monroe County and other County operated properties/facilities, as directed. The aforementioned Notice to Proceed and Task Order(s) were signed by the County Administrator pursuant to Monroe County's Local State of Emergency declaration for Hurricane Katrina.

PREVIOUS RELEVANT BOCC ACTION: On February 13, 2002, the Board approved Agreement for Disaster Response and Recovery Services with DRC, Inc. that became effective April 1, 2002. On September 17, 2003, Board approved Amendment to Agreement with DRC, clarifying County's labor and equipment options and authority to issue task orders in response to a disaster or emergency declaration.

CONTRACT/AGREEMENT CHANGES: N/A

STAFF RECOMMENDATIONS: Approval

TOTAL COST: unknown

BUDGETED: Yes No X
General Revenue

COST TO COUNTY: 12.5%, State: 12.5%, FEMA: 75%

SOURCE OF FUNDS: Reserves

REVENUE PRODUCING: Yes No X **AMOUNT PER MONTH** **Year**

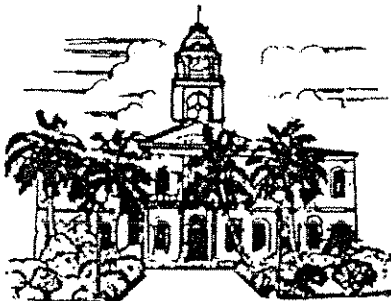
APPROVED BY: County Atty OMB/Purchasing Risk Management

DIVISION DIRECTOR APPROVAL: Thomas J. Willi
(TYPE NAME HERE)

DOCUMENTATION: Included X Not Required

DISPOSITION:

AGENDA ITEM #



BOARD OF COUNTY COMMISSIONERS

Mayor Dixie M. Spehar, District 1
Mayor Pro Tem Charles "Sonny" McCoy, District 3
George Neugent, District 2
David P. Rice, District 4
Murray E. Nelson, District 5

**Monroe County
Board of County Commissioners
Office of the County Administrator
The Historic Gato Cigar Factory
1100 Simonton Street, Room 2-205
Key West, Florida 33040
(305) 292-4441 - Phone
(305) 292-4544 - Fax**

August 29, 2005

Robert J. Isakson
Managing Director
DRC, Inc.
740 Museum Drive
Mobile, AL 36608

Ref: Contract for Disaster Response and Recovery Services between DRC, Inc., and Monroe County, Florida

Dear Mr. Isakson:

This serves as your Notice to Proceed and Task Order(s) with debris management services within Monroe County as a result of Hurricane Katrina, and as directed by Monroe County in accordance with the terms of the contract executed with DRC, Inc., dated April 1, 2002, as amended. As you know, this has been deemed an emergency situation and will be processed in terms of emergency procedures.

DRC, Inc. shall perform the following tasks to assist the County in responding to the aftermath of Hurricane Katrina:

- The Contractor is tasked to proceed with the loading, hauling, and transport of debris from public rights-of-way, streets and roads within the unincorporated areas of Monroe County, Key Colony Beach and other County operated properties/facilities, as directed, to the identified Temporary Debris Staging/Reduction (TDSR) Sites.
- The Contractor is tasked to proceed with reduction and site management at the following identified TDSR Sites: 1). Lower Keys Site to be determined, and 2) the Quay Property located at mile marker 102.
- The County reserves the right to task the Contractor with final disposal services by issuance of an amended Notice-to-Proceed/Task Order during project progression.
- The County will compensate the Contractor in accordance with Article 3 of the above referenced contract.

August 29, 2005
R. Isakson
Page 2

Please acknowledge concurrence with the above by DRC, Inc. by having the appropriate person sign this Notice to Proceed and Task Order.

Approved for Monroe County:

Signature:

Title:

Date:

Debbie Fredrick

Deputy Co. Administrator

8/29/05

Approved for DRC, Inc:

Signature:

Title:

Date:

Leslie Bricker

CONTRACT MANAGER

8/29/05

MONROE COUNTY ATTORNEY
APPROVED AS TO FORM

Suzanne A. Hutton
SUZANNE A. HUTTON
ASSISTANT COUNTY ATTORNEY
Date: *8/29/05*

Disaster Summary For FEMA-1602 DR

Executive Order: 05-176

Declaration Date: August 24, 2005

Incident Type: Hurricane Katrina

Incident Period: August 24, 2005, and Continuing

Individual Assistance:

(Assistance to individuals and households)

Monroe County did not qualify for Individual Assistance

Public Assistance

(Assistance to State and local governments and certain private nonprofit organizations for the repair or replacement of disaster-damaged facilities):

Monroe County was included for Public Assistance, all categories

Monroe County State of Local Emergency declared August 26, 2005 at 7 am; terminated August 29, 2005, at 8 am.